**Holden R-III Facility Request Form**

Please view the school calendar at <http://holdenschools.org/calendar> to check availability prior to submitting your request to the Activities Director.

**Note:** An organization and/or individual applying to use district facilities will need to sign an **Agreement for Use of Facility:** <http://goo.gl/jz13Nv> Fax Agreement to: 816-732-4142. If you have questions regarding facility use, please contact the Holden High School Office, 1901 S. Main, Holden, MO 64040; Phone: 816-732-5523.

Requestor Name: Andy Weldon

Requestor Email Address: aweldon@holdenschools.org

Event Title: Band Camp

Date of Event: August 3-August 7 Number Attending: 60

If recurring, please list: Frequency: Last Date of Event:

Start Time of Event: 7am End Time of Event: 4pm

Set Up Begin Time: Breakdown End Time:

Technology Services: Projector Mic

 Laptop Speakers

 Screen Other:

Custodial Services: Bleachers Stage Setup

 X Climate Control Lunch Tables

 Event Set up / Breakdown Other:

Location: **Elementary Middle School High School**

 Gym Gym Gym

 Library Library Library

 K-2 Cafeteria Cafeteria X Football Field

 3-5 Cafeteria Conference Room X Bandroom

 Other: Other: X Parking Lot,

Additional information that may be helpful:

 I need Tom to re-line our parking lot by mid-July, before I start camps. I will talk to him. It would be nice to have access to the football field, at least a little bit.